

Date: June 17, 2021

THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA BOARD OF TRUSTEES ("BOARD") MET ON THURSDAY, JUNE 17, 2021 AT 10:00 AM. THE PUBLIC WAS NOTIFIED THAT THEY MAY ATTEND THE MEETING AT THE SALT LAKE COUNTY SHERIFF/UNIFIED POLICE DEPARTMENT BUILDING, 3365 SOUTH 900 WEST, SALT LAKE CITY, UTAH OR JOIN THE OPEN PORTIONS OF THE MEETING BY CALLING 1-669 900-9128 AND ENTERING MEETING ID 92301763844# AND PASSWORD 259919#. THE PUBLIC WAS ALLOWED TO LISTEN TO ALL OPEN PORTIONS OF THE MEETING. BOARD MEMBERS AND PERSONS PARTICIPATING IN PERSON OR BY PHONE WERE ABLE TO HEAR ALL DISCUSSIONS.

<u>Present:</u>	<u>Excused:</u>	<u>Attended Via Zoom:</u>
TRUSTEE DAVID BREMS, EMIGRATION CANYON	TRUSTEE JIM BRADLEY, SALT LAKE COUNTY	TRUSTEE DAVID OLSEN, COPPERTON
TRUSTEE ALAN PETERSON, KEARNS	TRUSTEE DEA THEODORE, SALT LAKE COUNTY	TRUSTEE CHRIS STAVROS, SALT LAKE COUNTY
TRUSTEE CAROLYN KEIGLEY, BRIGHTON		TRUSTEE STEVE PROKOPIS, MAGNA
TRUSTEE PAULINA FLINT, WHITE CITY		

ALSO ATTENDED VIA ZOOM/IN PERSON:

UNDERSHERIFF JAKE PETERSEN, SALT LAKE COUNTY UNDERSHERIFF

CHIEF OF POLICE JASON MAZURAN, UPD CHIEF OF POLICE

FRANK NAKAMURA, SLVLESA DISTRICT ADMINISTRATOR/SLVLESA LEGAL COUNSEL

LISA DUDLEY, SLVLESA CHIEF FINANCIAL OFFICER

RICHARD MOON, SLVLESA TREASURER

MARCIE KAY, SLVLESA CLERK

**Item #1-Call to Order.**

**Paulina Flint called the meeting to order.**

**Item #2- Conflict of interest disclosure.**

**Action Requested:** Identify Conflicts; if any

**Discussion:** Trustee Flint asked if there were any conflicts of interest. None were identified.

**Item #3-Public Comment.**

Trustee Flint asked if anyone was calling in to the meeting or was present who wanted to give public comment to the Board. Marcie Kay, SLVLESA Clerk, stated that there were no calls from the public. No one present wanted to give public comment. Public comment was closed.

**Item #4-Present Expenditures for the month of May 2021 and other financial information.**

**Action Requested:** None

**Discussion:** Richard Moon said there were three checks for the month of May, which are listed on the check register. He asked if there were any questions regarding that. There were none.

**Item #5-Discuss Selection of Financial Advisor.**

**Action Requested:** None

**Discussion:** Frank Nakamura said SLVLESA's contract with Zion public finance, who has been their financial advisor, primarily on the TRANS, expired in May. They are now doing an RFP for a financial advisor for a 5-year contract. He asked if there were Board members who would like to serve on a procurement committee, along with Lisa Dudley and Richard Moon. He said that Trustee Bradley has already volunteered to be on the committee. Trustee Flint asked if Trustee Stavros would like to serve on the committee and he said if they needed him, he would do that. Trustee Flint said she would also like to participate on the committee.

Frank Nakamura said the RFP did go out last Friday and bids will be accepted until July 9<sup>th</sup>. Trustee Flint asked if he could send them a copy of the RFP that was sent out and he said he will.

**Item #6-Consider RESOLUTION NO. 21617-1 OF THE BOARD OF TRUSTEES OF THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA (SLVLESA) ADOPTING AN AD VALOREM RATE OF TAX LEVY FOR CALENDAR YEAR 2021 ON PROPERTY MADE TAXABLE BY LAW IN SLVLESA BASED ON SLVLESA'S BUDGETED PROPERTY TAX REVENUE FOR CALENDAR YEAR 2021.**

**Action Requested:** Motion, Second, and Vote.

**Discussion:** Lisa Dudley said every year they must wait for the certified tax rate to become available. She said this year they needed to wait on the state and the county to determine the rate, but they did present it on the State certified tax system in final form yesterday. This year, because SLVLESA did not hold truth-in-taxation in the fall, the Board made the decision to accept the certified tax rate for calendar year 2021. The certified tax rate that was calculated through that process by the state and auditor's office is .001973 and that is anticipated to generate property tax revenue of \$17,597,723. When that is approved by the Board, after their discussion, they then would file it online with the state auditor's office, on the tax rate website.

Trustee Flint entertained a motion to pass the Resolution.

Trustee Keigley motioned to approve.

Trustee Stavros seconded the motion.

Frank Nakamura conducted a roll call vote.

Trustee Brems voted aye.

Trustee Flint voted aye.

Trustee Keigley voted aye.

Trustee Peterson voted aye.

Trustee Prokopolis voted aye.

Trustee Olson voted aye.

Trustee Stavros voted aye.

All voted in favor; none opposed. The Resolution passed.

**Item #7-Consider RESOLUTION NO 21617-2 OF THE BOARD OF TRUSTEES OF THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA (SLVLESA) ACCEPTING THE INDEPENDENT AUDIT OF SLVLESA FOR CALENDAR YEAR 2020 AND ORDERING THAT IT BE FILED WITH THE UTAH STATE AUDITOR.**

**Action Requested:** Motion, Second and Vote.

**Discussion:** Lisa Dudley said one of our auditors was on Zoom and his name is Todd Sullivan with HBME. He was the audit manager and was responsible for the field work. Aaron Hixon was the reviewing partner. Lisa Dudley said SLVLESA's audit work is a lot less involved than UPD's. There are fewer transactions and nearly all are electronic and that makes for better safeguards. Lisa Dudley said she wanted to thank the auditors because they have been great to work with. Todd Sullivan presented to the audit report to the Board Chair, Trustee Bradley, Lisa Dudley, Richard Moon and Frank Nakamura earlier this week.

Todd Sullivan from HBME said Aaron Hixon could not make it to the meeting today. He referenced his audit report, which was sent digitally to the Board members. He said they issued an unmodified opinion that the financial statements are reasonably stated, they did not find any material financial issues and like Lisa said the control environment is very safe due to the nature of the transactions being electronic and the small volume of transactions. The net position for SLVLESA increased resulting in a \$5.67 million fund balance at year end. Revenues were similar over the prior year. He said expenses were kept under budget, which was good.

He said they did find one issue that they wanted to address, and they discussed with Lisa Dudley and Frank Nakamura. They decided it would be okay to have a verbal finding on the issue they found. He said there was a Board training that needs to be done by the Board every three years for state and local districts and they found that one Board member had not completed the training. That Board member was no longer on the Board and they had reviewed documentation that Frank had gone over with the Board member to bring them up to speed. He said because that Board member is no longer on the Board and everyone else has received the training, they decided to go with a verbal finding. He said if next time they review it and they have even one Board member that has not received the training, they will do a full written finding.

Lisa Dudley said she wanted to make it clear that this is the state auditor's Board training, and this is different from the annual open and public meetings act training. She said it is good for several years, but they need to be aware of the expiration date so that it is repeated in a timely manner. She said the training is available online, it does not have to be in-person. She said Frank Nakamura does have the certificates for those that are current.

Frank Nakamura said he will monitor the expiration dates. He said the easiest way to complete the training is to go to the Utah State Auditor's website. He said he will discuss with the Board in the future if they want to do the open and public meetings act training at one of the SLVLESA meetings. He said the Open and Public Meetings Act training must be done annually and the Board training every three years. He said all existing Board members are in compliance.

Trustee Flint entertained a motion to pass the Resolution.

Trustee Keigley motioned to pass the Resolution.

Trustee Brems seconded the motion.

Frank Nakamura conducted a roll call vote.

Trustee Brems voted aye.

Trustee Flint voted aye.

Trustee Keigley voted aye.

Trustee Peterson voted aye.

Trustee Prokopis voted aye.

Trustee Olson voted aye.

Trustee Stavros voted aye.

All voted in favor; none opposed. The Resolution passed.

**Item #8- Approval of Minutes for the May 20, 2021 meeting.**

**Action Requested:** Motion, Second and Vote

**Discussion:** Trustee Flint entertained a motion to approve the minutes.

Trustee Keigley motioned to approve.

Trustee Brems seconded.

All voted in favor; none opposed.

The minutes were approved.

**Item #9- Adjourn**

Trustee Flint adjourned the meeting.