

Date: October 17, 2019

THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA BOARD MET ON THURSDAY, October 17th AT THE HOUR OF 10:00 A.M. AT THE SHERIFF'S OFFICE BUILDING, 3365 SOUTH 900 WEST Room 115B, SALT LAKE CITY, UTAH.

<u>Present:</u>	<u>Excused:</u>	<u>Attended Via Phone:</u>
TRUSTEE JIM BRADLEY, CHAIR		TRUSTEE APOLLO PAZELL, COPPERTON
TRUSTEE DAVID BREMS, EMIGRATION CANYON		TRUSTEE SHIREEN GHORBANI, SALT LAKE COUNTY
TRUSTEE MAX BURDICK, SALT LAKE COUNTY		
TRUSTEE ALAN PETERSON, KEARNS		
TRUSTEE STEVE PROKOPIS, MAGNA		
TRUSTEE CODY CUTLER, WHITE CITY		

ALSO PRESENT:

FRANK NAKAMURA, SLVLESA DISTRICT ADMINISTRATOR/SLVLESA LEGAL COUNSEL

LISA DUDLEY, SLVLESA CHIEF FINANCIAL OFFICER

UNDERSHERIFF JAKE PETERSON, UNDERSHERIFF SALT LAKE COUNTY

CHIEF JASON MAZURAN, UPD CHIEF OF POLICE

RICHARD MOON, SLVLESA TREASURER

CHIEF BRIAN LOHRKE, KEARNS PRECINCT CHIEF

THOMAS BRENNAN, EDA ARCHITECT

MARCIE KAY, SLVLESA CLERK

**Item #1-Call to Order.**

**Jim Bradley called the meeting to order.**

**Item #2-Disclosure of Conflicts of Interest**

**Action Requested: Identify Conflicts, if any**

**Discussion:** Trustee Bradley asked if there were any conflicts of interest. None were identified.

**Item #3-Public Comment:**

Trustee Bradley asked if anyone was present who wished to give public comment to the Board. There were none. Public comment was closed.

**Item #4-Update on the status of the Kearns Precinct Building Feasibility Study.**

**Action Requested: None**

**Discussion:** Frank Nakamura said that SLVLESA entered into an agreement with EDA architects to do a feasibility study for a much needed facility in Kearns.

Thomas Brennan, EDA architect, said they are in the process of completing a needs assessment, looking at both current and projected staffing needs and also what the facility needs are. They are also evaluating where the preferred location of the facility would be within the community of Kearns and have currently identified three various sites. He said they are still very much in the early stages of the study. The primary reason they are addressing the Board is that they want to get feedback on what the community needs are for this building.

Chief Lohrke said that EDA Architects consulted with the Township council and also the community council. Said they are looking for any further guidance from the Board as they continue with the feasibility study.

Trustee Burdick asked how far along they are in terms of what size land parcels they need, the size of the building and required parking already?

Thomas Brennan said that they are scheduling a meeting early next week to take a deeper dive into evaluating that. He said he wanted to get in front of the Board first, before those initial decisions were made, to make sure they were not missing anything.

He said as an example, that Chief Lohrke had said that currently they are lacking a real presence in the community, in terms of their current precinct building. He said it is very easy to drive by the precinct building and not even notice it because it looks like an office building and has virtually no windows on the main drive, etc. He said one of the questions he asked early on is, are there any certifications that are a priority to this Board such as energy efficiency.

Trustee Burdick said he is wondering how they decide the size of the parcel when they do not know the size of the building parking requirements.

Thomas Brennan said they are identifying some sites and it is their opinion that one of the sites they are looking at is the existing precinct building site, which is about half an acre, if they were to take over that entire building of which they now only occupy part of it. He said he does not think it is large enough and that he thinks they are in the half to two acre range. He said they wanted to make sure they are creating a facility that not only meets the current needs but also allows the facility to continue to grow as the community grows. They are anticipating a 20 year planning horizon but ideally, a 50 year facility.

Trustee Prokopis said he would love to know that they received considerable input from the community, both on the location and the design. He said he knows that when they acquired a precinct building in Magna that they were adamant they wanted them to maintain that presence on their main street. He said he would not exclude them from looking at existing structures in Kearns. He said they were able to get a lot more for their money by not building a new structure.

Thomas Brennan said that all options are on the table at the moment, including the use of existing facilities.

Trustee Bradley said that he believes Chief Lohrke will be able to instruct the architects on what the needs are for the community of Kearns.

Chief Lohrke said absolutely and that this has been his top priority since becoming the Precinct Chief of Kearns. He said they are very limited in their choice of locations in Kearns because they are very land locked. They have examined several parcels that are owned by the State of Utah.

Trustee Bradley said he presumes that the architects will be coming back to the Board, after consulting with Chief Lohrke and coming back presenting the best options and will have a cost associated with those options.

Thomas Brennan said they absolutely will be doing that.

Trustee Prokopis asked if there was a timeline for being out of the existing precinct building.

Chief Lohrke said currently their rent is month to month so they will need to plan for that in the coming years.

#### **Item #5-Present third quarter financial report, monthly expenditures and other financial information**

##### **Action Requested: None**

**Discussion:** Richard Moon said that they have not received their September revenue yet. He said the contract with UPD has gone up because of the new contract for their fiscal year. He said they had just over \$23,000 in accounting services, \$40,000 in administrative services, \$2,500 in consulting services and \$109 for budget amendment fees. They are using just over \$4 million of their fund balance but as they know, their 4<sup>th</sup> quarter is the big one where they start receiving their property taxes for this year. Richard Moon then referenced the check register. He said they paid \$2400 to Doug MacDonald for the

financial model, \$109 for budget adjustment done last month and the \$1,394,935.00 for their monthly fee to Unified Police Department.

**Item #6-Report by Sheriff Rosie Rivera, SLVLESA Chief Executive Officer.**

**Action Requested: None**

**Discussion:** Sheriff Rivera was not available, so there was no update.

**Item #7-Consider A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA (SLVLESA) ACKNOWLEDGING THE FILING OF THE TENTATIVE BUDGET FOR CALENDAR YEAR 2020 BY ITS BUDGET OFFICER PURSUANT TO TITLE 17B, CHAPTER 1, PART 6 OF THE UTAH CODE, TENTATIVELY ADOPTING THE TENTATIVE BUDGET, ESTABLISHING THE DATE, TIME AND PLACE OF A PUBLIC HEARING TO CONSIDER ADOPTION OF THE TENTATIVE BUDGET AS THE FINAL BUDGET FOR CALENDAR YEAR 2020 AND ORDERING THE PUBLICATION OF THE PUBLIC HEARING NOTICE AS REQUIRED BY LAW**

**Action Requested: Motion and Vote on the proposed Resolution**

**Discussion:** Lisa Dudley said she would be presenting the tentative budget to the Board because Sheriff Rivera, who would normally present it, was unavailable in other meetings.

Trustee Bradley asked if Frank Nakamura could briefly explain the budget process.

Frank Nakamura said this is the acknowledgment of the receipt of the tentative budget. We are not adopting a budget today and we are not getting into the numbers. Richard and Lisa are presenting to the Board the tentative budget. By law, they are required to submit to the Board a tentative budget, then the Board will take the time to work on it in the next two months, then on the December 19<sup>th</sup> meeting they will be taking public input and adopt a final budget. Until then, the Board can change what they would like in terms of the tentative budget. Today, the Board only needs to acknowledge the receipt of the tentative budget.

Lisa Dudley said that is the presentation because it does not require discussion today, just that the Board tentatively adopt the tentative budget.

Trustee Bradley asked if the tentative budget presented today would include decisions the Board has made regarding compensation, etc.

Lisa Dudley said that is correct.

Trustee Prokopis said that the decisions the UPD made in June are covered for the first six months of the year and this budget will take them through the second six months of the year.

Richard Moon said that SLVLESA would like to follow the same budget process as UPD and get away from the Excel spreadsheets and start using the same format.

Trustee Bradley asked, under the category of miscellaneous revenue, they have listed TRANs proceeds which is listed as \$8 million and he asked if that is actually revenue because that is money they must pay back.

Richard Moon said that they will pay it back, but they must account for it as revenue.

Trustee Bradley asked if there was someone who would motion to tentatively adopt the tentative budget.

Frank Nakamura said it is acknowledging receipt of the tentative budget given to the Board by Sheriff Rivera, SLVLESA CEO.

Trustee Burdick motioned.

Trustee Cutler seconded.

All voted in favor; none opposed.

**Item #8-Approval of the Minutes for the September 19, 2019 meeting.**

**Action Requested: Motion and Vote**

**Discussion:** Trustee Burdick motioned to approve the minutes.

Trustee Prokopis seconded.

All voted in favor; none opposed.

**Item #9-Adjourn**

Trustee Bradley adjourned the meeting.