

Date: June 20, 2019

THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA BOARD OF TRUSTEES MET ON THURSDAY, JUNE 20, 2019 AT THE HOUR OF 10:30 A.M. AT THE SHERIFF'S OFFICE BUILDING, 3365 SOUTH 900 WEST ROOM 115, SALT LAKE CITY, UTAH

<u>Present:</u>	<u>Excused:</u>	<u>Attended Via Phone:</u>
TRUSTEE JIM BRADLEY, CHAIR	TRUSTEE APOLLO PAZELL, COPPERTON	NONE
TRUSTEE DAVID BREMS, EMIGRATION CANYON	TRUSTEE MAX BURDICK, SALT LAKE COUNTY	
TRUSTEE CODY CUTLER, WHITE CITY		
TRUSTEE ALAN PETERSON, KEARNS		
TRUSTEE STEVE PROKOPIS, MAGNA		
TRUSTEE SHIREEN GHORBANI, SALT LAKE COUNTY		

ALSO PRESENT:

FRANK NAKAMURA, SLVLESA DISTRICT ADMINISTRATOR/SLVLESA LEGAL COUNSEL

LISA DUDLEY, SLVLESA CHIEF FINANCIAL OFFICER

SHERIFF ROSIE RIVERA, SHERIFF SALT LAKE COUNTY/UPD

CHIEF JASON MAZURAN, CHIEF OF POLICE SALT LAKE COUNTY/UPD

UNDERSHERIFF JAKE PETERSEN, UNDERSHERIFF SALT LAKE COUNTY/UPD

RICHARD MOON, SLVLESA TREASURER

CHIEF BRIAN LOHRKE, PRECINCT CHIEF KEARNS PRECINCT

CHIEF JASON ACKERMAN, PRECINCT CHIEF MAGNA PRECINCT

MARCIE KAY, SLVLESA CLERK

AARON HIXON, HBME LLC, CERTIFIED PUBLIC ACCOUNTANT

Item #1-Call to Order.

Jim Bradley called the meeting to order.

Item #2-Disclosure of Conflicts of Interest

Action Requested: Identify Conflicts, if any

Discussion: Trustee Bradley asked if there were any conflicts of interest. None were identified.

Item #3-Public Comment:

Trustee Bradley asked if anyone was present who wished to give public comment to the Board. There were none. Public comment was closed.

Item #4-Discussion on the adoption of the Unified Police Department Budget for Fiscal Year 2019-2020 as it relates to SLVLESA and other Financial Information

Action Requested: None

Discussion: Frank Nakamura said that prior to this SLVLESA meeting, the UPD Board adopted the 2019-2020 fiscal year budget. This budget will impact what SLVLESA does and how it will proceed throughout the year. He thanked Lisa Dudley and her finance team for their hard work on the budget and on making it transparent. He said Lisa will explain the UPD budget as it relates to SLVLESA.

Lisa Dudley said she was prepared to talk about the UPD budget increase to SLVLESA. It is 8.2% but included in that is the request from Kearns and Magna to each add a patrol officer, so there is an increase in staffing level for SLVLESA which is part of that 8.2%. She said that they are still trying to get to a point where they can separate the financial information by township and area. Each of the precinct commanders that function over the SLVLESA precincts and areas helped a great deal to get the UPD budget established for SLVLESA.

Trustee Bradley asked if there were any members of the Board who had questions for Lisa Dudley but there were none.

Lisa Dudley brought the Board's attention to the one page check register sheet that was given to them. She said they have been handing these out so that the Board can see what SLVLESA's disbursements have been each month. She said as always the largest disbursement is for law enforcement services to UPD, the others to Gilmore Bell and the Associations of Special Districts. The payment to the Associations of Special Districts are our membership dues to the District and Gilmore Bell is the final cost of issuance for the current year's TRANS.

Trustee Prokopis asked if the fee for the Association of Special Districts is for annual dues. Lisa Dudley and Frank Nakamura said yes, it was.

Frank Nakamura said that the Association of Special Districts does the lobbying for SLVLESA.

Item #5-Report by Sheriff Rosie Rivera, Chief Executive Officer.

Action Requested: None

Discussion: Sheriff Rivera said that some of the SLVLESA areas had experienced gang related crimes, escalating to a homicide and she appreciates the regional services units that were able to take the violent offenders off the streets. She said that is why they are part of UPD because they have access to these resources where they can send them out and make those arrests. She said that the two commanders over the Kearns and Magna areas have done a fantastic job.

Trustee Prokopis said he did have a question concerning Kearns and Magna requesting new bodies. He wanted to make sure he understood it. He said they have experienced a ton of growth in Magna. He would like it explained to him how Kearns and Magna get new bodies. He said not 100% of that is funded by everybody. He said he thinks in a district you have to keep your eye on collection versus individual service level and he understands that as a district sometimes you are going to give and sometimes you are going to take.

Lisa Dudley asked the Precinct Chiefs of Kearns and Magna to address the Board concerning their need for new patrol officers.

Chief Brian Lohrke of Kearns said that they have not had an increase in patrol in a very long time.

Trustee Prokopis said that when they say an extra officer, it is not really an extra officer, it is getting them to the standard because they were understaffed.

Chief Lohrke said that is correct. He said that even though both of their cities have experienced a lot of growth, patrol staffing numbers have remained the same and that is why they need to increase bodies.

Trustee Bradley said the original idea of UPD was to have a collective effort and over time they have seemed to have separated by precincts about what are they paying in, what are they getting out, rather than looking at it as a whole and SLVLESA still has the mentality that they are in this together and if precincts need an extra officer then that is their joint responsibility.

Trustee Cutler asked if the standard was one officer per 1,000 citizens.

Chief Ackerman said it is but that is also evolving and the one per 1,000 has been an older standard, they are now looking at how many calls officers are handling, how long they are spending per call and how much free time they have to be able to engage in proactive activity.

Trustee Cutler said that he is comfortable with what they are projecting and he thinks that one per 1,000 may be too low.

Trustee Prokopis said they need to take into account the socioeconomic and other factors. For some cities the standard might be one per 500, others could be one per 2,000.

Item #6-Consider a Resolution of the Board of Trustees of the Salt Lake Valley Law Enforcement Service Area (SLVLESA) Approving the Independent Audit of SLVLESA for Calendar Year 2018 and Ordering that it be filed with the Utah State Auditor

Action Required: Motion and Vote

Discussion: Frank Nakamura said under Utah law, SLVLESA is required, within 180 days after the end of the fiscal year, to have performed an independent audit and to submit that audit to the Utah State Auditor. They did an RFP and HBME was selected for that audit. Since February they have been working with the finance division. Aaron Hixon from HBME and Lisa Dudley are present to discuss the audit.

Aaron Hixon referenced the audit handout that was given to the Board. He said the biggest thing that happened during the year was that there were three members who withdrew, so there was a significant change in the revenue streams; it went down approximately 49% because of that and there was a corresponding decrease in expenditures because 99% of the revenue is through property taxes and then that is remitted to UPD to be used for operations.

He said there was a finding relating to accounting policies and procedures. There are no approved, written policies and procedures for SLVLESA. He said they let management know that and they are now in the process of correcting that. He said he believes this oversight occurred because of SLVLESA's relationship with UPD. There are no employees in SLVLESA and everything they have is through contracts or professional service agreements, so UPD manages the operations of SLVLESA. UPD is processing the payments and they are reconciling revenues, etc. but there are still items that need to be dealt with on the SLVLESA level. A policies and procedures manual will cover these. He said even though this is a finding, it is not a huge concern and there are no other issues that need to go beyond this meeting. He is satisfied with the corrective action plan that management has put in place.

Trustee Ghorbani asked what the timeline on that would be.

Lisa Dudley said that at least by the end of this calendar year they would have those in place and that her staff is already working on their procedural steps for her review.

Frank Nakamura said they would be done by the end of the year. He said he wanted to add that in procurement they have been following UPD policies and County policies, so they have been following policies, they are just not unique to SLVLESA.

Trustee Ghorbani asked if the Board would be able to see that as a work in progress.

Frank Nakamura said yes, they will submit drafts until they finally have it for Board approval.

Aaron Hixon said that individual SLVLESA policies and procedures can be approved by the Board; it does not have to be done all at once.

Trustee Ghorbani said she would be happy to work at it a piece at a time to make sure it is in place for the new year.

Aaron Hixon referenced the audit handout again and pointed out that the TRAns are somewhat hidden at the end of the year because there is no balance but every year TRAns will be taken out that are fully paid off by the time they need to report them in financial statements. So they are not seen as a liability because they are not.

He said that they are classifying SLVLESA as a component unit which means that there is a relationship between two governmental entities where the purpose of one of them is solely for the benefit of another entity, in this case SLVLESA exists for the UPD.

Trustee Peterson moved to accept the independent audit of SLVLESA.

Trustee Brems seconded.

All voted in favor; none opposed.

Motion passed.

Item #7-Consider a Resolution of the Board of Trustees of the Salt Lake Valley Law Enforcement Service Area (SLVLESA) Adopting an Ad Valorem rate of tax levy for Calendar Year 2019 on Property made taxable by law in SLVLESA based on SLVLESA's budgeted property tax revenue for Calendar Year 2019

Action Required: Motion and Vote

Discussion: Frank Nakamura said that under Utah law SLVLESA is required prior to June 22nd to set a tax levy. The Salt Lake County Auditor has to do their property valuations, including new growth. In December, SLVLESA had already passed a tax levy that included an increase in budgeted revenues of 2.9% but were unable to set an exact tax levy until the County completed their process which they did this month. SLVLESA then ran a calculation that included the increased budgeted revenue that was decided upon in December. What they are asking for is to pass the tax levy, which is .002079, it does exceed the certified tax rate but they did go through the truth in taxation process.

Lisa Dudley said that SLVLESA held truth in taxation last fall and in so doing, they are not accepting the certified tax rate as determined through the calculations of the state tax commission and the County but rather have said that they want \$481,000 additional revenue, which means that they need to adopt a proposed tax rate which is different than the calculation of the certified tax rate.

Frank Nakamura said the County Auditor will go off of SLVLESA's prior year's revenues but SLVLESA had already decided in December to increase budgeted tax revenues by 2.9%, so it is a matter of getting the exact levy in order to meet SLVLESA's approved budgeted revenues.

Trustee Prokopsis asked if it exceeds SLVLESA's ceiling.

Frank Nakamura said no, it does not exceed the ceiling. The ceiling is .0023 and SLVLESA's current tax levy is .002079.

Trustee Bradley entertained a motion to accept the ad valorem rate.

Trustee Prokopsis so moved.

Trustee Cutler seconded.

All voted in favor; none opposed.

The motion passed.

Item #8-Approval of Minutes for the May 16, 2019 meeting.

Action Required: Motion and Vote

Discussion: Trustee Bradley said that he had read the minutes and they looked good to him.

Trustee Peterson moved to approve the minutes.

Trustee Cutler seconded.

All voted in favor; none opposed.

Item #9-Adjourn.

Action Required: Motion and Vote.

Discussion: Trustee Bradley adjourned the meeting.