

DATE: January 18, 2018

THE SALT LAKE VALLEY LAW ENFORCEMENT BOARD MET ON THURSDAY, JANUARY 18, 2018 AT THE HOUR OF 10:30 A.M. AT THE SHERIFF'S OFFICE BUILDING, 3365 SOUTH 900 WEST ROOM 115B, SALT LAKE CITY, UTAH.

TRUSTEES PRESENT:

COUNCILMAN JIM BRADLEY, CHAIR

COUNCILMAN APPOLLO PAZELL,  
COPPERTON

COUNCILMAN DAVID BREMS,  
EMIGRATION CANYON

COUNCILMAN STEVE PROKOPIS,  
MAGNA

COUNCILMAN CODY CUTLER, WHITE  
CITY

COUNCILMAN ALAN PETERSON,  
KEARNS

ATTENDED VIA PHONE:

EXCUSED:

COUNCILMAN MAX BURDICK, SALT  
LAKE COUNTY

MAYOR MCADAMS, SALT LAKE COUNTY

ALSO PRESENT:

SCOTT JURGES, TREASURER

ANDREW KEDDINGTON, SLVLESA ADMINSTRATOR

KARL HENDRICKSON, SLVLESA LEGAL COUNSEL

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Chairman Bradley called the meeting to order.

**Item #1 – Public Comment:**

Chairman Bradley asked if anyone was present who wished to address the Board. No one came forward. Public Comment was closed.

**Item #2 – Disclosure of Conflicts of Interest**

**Action Requested: Identify Conflicts, if any**

**Discussion:**

Chairman Bradley asked if there were any conflicts of interest. None were identified.

### **Item # 3 –Welcome New Board Trustees**

**Item #4- Motion:** Selection of Chair for 2018

**Action Requested: Adopt**

**Discussion:** Mr Jurges stated that as individuals consider whether or not they are willing or able to serve as Board Chair to be aware that they will need to be available for Bond signing and a few other responsibilities outside of the monthly Board Meetings.

Councilman Pazell motioned that Councilman Bradley remain as chair.

Councilman Peterson seconded.

All voted in favor, none opposed  
Motion passed.

**Item # 5 – Information:** 2018 Legislative Session

**Action Requested: Discussion**

**Discussion:** Mr. Keddington made the Board aware that UPD is issuing an RFP for a lobbyist, as the current lobbyist contract expired. He invited any member of the Board who is interested in being part of the selection committee to do so.

Chairman Bradley asked if any member of the Board would be willing to be on the selection committee to provide SLVLESA representation. Councilman Prokopis stated that he would be willing to.

Mr. Keddington reported that the Utah Association of Special Districts provides a weekly, sometimes daily, summaries of legislation that could impact special districts. Legal Counsel Karl Hendricks will provide those summaries to Board Members throughout the legislative session.

**Item # 6– Motion:** SLVLESA Administrator

**Action Requested: Adopt**

**Discussion:** Mr. Keddington reported that up to this point, Scott Jurges and Andrew Keddington have served as both UPD fiscal employees, and SLVLESA administrators. Mr. Keddington reported that his current SLVLESA duties take approximately 15-25 hours per week, depending on which part of the tax/annual cycle they are in. He stated that other than right before a tax increase request, he and Scott have not been in the communities throughout the year. The vision, he stated, is for the full time SLVLESA administrator to be independent of UPD duties, and to interface more regularly with the SLVLESA communities. He said that the needs of the service area needs would be better communicated better, as well as UPD. The administrator would also help with legislative issues.

He reported there is also the option to hire an administrator to simply do what he has been doing so far. He said that a part time administrator would cost between \$40k-\$60k, and a full time administrator after the full benefits and compensation package, would likely cost around \$116k. He stated that there would likely be less turnover in a full time position.

Mr. Jurges stated that a full time administrator would be more able to interact with the lobbyist on the hill during legislative session, and would attend council meetings to get to know the communities better.

Chairman Bradley asked what exactly the proposed motion would do.

Mr. Keddington stated the motion is to let staff know if they should be hiring a full time or part time administrator. He clarified the timeframe would be to recruit after the February meeting.

Councilman Prokopis asked which Mr. Keddington would recommend. Mr. Keddington recommended a full time administrator, stating that he felt the value and commitment level of a full time employee is well worth the investment for the SLVLESA communities. Councilman Cutler asked if the workload as it exists now is creating a conflict. Mr. Keddington responded in the affirmative, stating that the workload is creating a problem. Chairman Bradley stated that getting into the communities has a value to SLVLESA and that "we could do a lot more than that".

Mr. Jurges clarified to Mr. Cutler that he doesn't see a conflict now, but that there is a potential for a conflict as Mr. Keddington reports to the UPD CEO instead of directly to the SLVLESA Board. Mr. Prokopis asked to hear Mr. Hendrickson's opinion.

Mr. Hendrickson stated he felt hiring an administrator is a good idea. He said he believes part of why communities leave SLVLESA because of poor communication. A full time administrator could help address that.

Councilman Prokopis moved to begin drafting a job description for a full time SLVLESA administrator.

Councilman Cutler Seconded

All except Councilman Pazell voted aye; Councilman Pazell obtained from the vote stating he felt he did not know enough about it to be comfortable voting on it his first meeting.

Councilman Peterson asked for clarification for the wage range. Mr. Keddington stated with the new direction, staff would now do a market study to get a better idea of what hiring range would be. Mr. Jurges clarified that the \$116,000 estimate included total compensation, and that the salary would likely be \$75-\$95k. Councilman Peterson asked if the employee would be paid hourly or salary. Mr. Keddington stated that it would be salary.

Councilman Prokopis asked if UPD would be handling payroll and benefits for the employee. Mr. Jurges stated that paying for a single employee is complex and time consuming. He stated that from his perspective, it would be easiest to have the position be an appointed UPD position so that UPD handles payroll and benefits, and the associated tax forms, etc. However, he stated, Karl (Mr. Hendrickson) may have a different opinion.

Mr. Hendrickson stated that it's important that the division of power be clear, in that the employee needs to operate at the direction of the SLVLESA Board, not of UPD.

**Item #7: Motion:** Adoption of Minutes from November 16, 2017 and December 14, 2017.

**Action Requested: Adopt**

**Discussion:** No discussion

Councilman Cutler moved  
Councilman Peterson seconded  
All voted aye; none opposed.

**Item #8: Other Business**

Next Meeting February 15, 2018 at 10:30 a.m.

Chairman Bradley adjourned the meeting at 11:00 AM.

MINUTES APPROVED:

By \_\_\_\_\_  
CHAIR, SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA

\_\_\_\_\_  
CLERK

BOARD APPROVED: \_\_\_\_\_