

# Request for Electronic Applicant Background Check Billable to Agency

WHERE: Salt Lake County HR Payroll  
2001 South State Street, N4-700  
SLC, UT, 84114

What to Bring: This completed form  
Federal or State Issued Photo ID or Current Passport

**Employee Information:**

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Applicant DOB: \_\_\_\_\_ (As specified on SS Card) Applicant SSN: \_\_\_\_\_  
Hiring Division: \_\_\_\_\_  
Position: \_\_\_\_\_

**Account Codes for Fingerprinting Charges:** \_\_\_\_\_

**Project Costing:** \_\_\_\_\_

Fund	Fund Source
Agency	PC Bus Unit
Department ID	Project ID
Account	An Type
Program Code	Activity
Budget Reference	

**Agency Authorization:** \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Type of Background Check Required and Agency Billing Code:**

(Please select only one):

- WIN Check: FANC -B1378 (Salt Lake County Employment - WIN Only)
- WIN Check: FANC/RAPBACK -B3025 (Salt Lake County Employment WIN Only with RapBack)
- WIN/FBI Check:NFUF-B1583 (Salt Lake County Employment - WIN/FBI)
- WIN/FBI Check:NFUF/RAPBACK-B3026 (Salt Lake County Employment - WIN/FBI with RapBack)
- NCIC/FBI : MAP-B1019 (Salt Lake County Employment - CIC/FBI)

**In order for a background check to be processed this form needs to be complete and submitted to Human Resources.**