

SALT LAKE COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MINUTES  
December 3, 2020 7:30 AM  
County Government Center  
Suite S2-600

**Due to the ongoing Public Health Emergency related to the COVID-19 Pandemic and Response, the Salt Lake County Health Department cannot provide physical space or facilities for board members or members of the public to attend in-person. The meeting will be held through WebEx (toll free in the U.S.):**

**Call: 1-415-655-0003  
Access Code: 146 543 4420  
Meeting Password: 1220**

**BOARD MEMBERS PRESENT:**

Russ Booth, Chair	Roderic Land
Councilmember Arlyn Bradshaw	Lavanya Mahate
Scott Brown	Leticia Medina
Michele Corigliano	Mollie Nordgren
Dr. William Cosgrove	Mimi Shen
Rylee Curtis	Dr. Ruedi Tillmann
Mayor Robert Dahle	Dr. Dorothea Verbrugge

**EXCUSED/ABSENT:**

Kalina Duncan

**GUESTS/STAFF:**

Gary Edwards, Exec. Director	Dorothy Adams, Deputy Director
Dagmar Vitek, Deputy Director	Jeff Smart, CH Director
Royal DeLegge, EH Director	Zachary Stovall, Fiscal Mgr.
Nicholas Rupp, PIO	Karen Crompton, HS Director
Stacia Sidlow, Deputy Dist. Atty.	Ryan Lambert, Deputy Dist. Atty.
Perin Love, Deputy Dist. Atty.	Ron Lund, EH
Eric Peterson, EH	Jessie Oyler, Health Access Project
Kevin Anderson, Counsel Xcel Fitness	Nathan Brown, Owner Xcel Fitness
Gopi Krishna V, Resident	Heather Edwards, Admin.

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The meeting was called to order at approximately 7:33 AM by Russ Booth, Chair, of the Salt Lake County Board of Health.

**MINUTES:**

Russ Booth, Chair, asked if there was a motion to approve the minutes from the November 5, 2020, Board of Health meeting. *The motion was made by Councilmember Bradshaw, seconded by Rylee Curtis, to approve the minutes from the November 5, 2020, Board of Health meeting.* The motion passed unanimously, showing that all Board members present voted "Aye." Board member Scott Brown was not present for the vote.

**CITIZEN PUBLIC COMMENT:**

Comments are limited to 3 minutes unless otherwise approved by the Salt Lake County Board of Health. Mr. Gopi Krishna V. provided comment to the Board.

**CHAIR'S REPORT:**

*Excused Board Members*

Russ informed the Board that Kalina Duncan asked to be excused from the meeting today.

*2021 Board of Health Meeting Schedule*

Russ asked the Board to approve the 2021 Board of Health meeting schedule with a note that the April Board meeting will be updated with the correct date and Board members approved cancelling the July meeting. *The motion was made by Councilmember Bradshaw, seconded by Michele Corigliano, to approve the 2021 meeting schedule.* The motion passed showing all Board members present voted "Aye."

*Nominating Committee*

Russ stated that it is time to appoint a nominating committee to select the 2021 2<sup>nd</sup> Vice Chair. Scott Brown, Dr. Dorothea Verbrugge, and Dr. Ruedi Tillmann stated they are willing to serve on the committee. *The motion was made by Rylee Curtis, seconded by Roderic Land, to appoint Scott Brown, Dr. Dorothea Verbrugge, and Dr. Ruedi Tillmann to serve on the nominating committee.* The motion passed showing all Board members present voted "Aye."

**DIRECTOR'S REPORT:**

*Legislative Breakfast Meeting*

Gary informed Board members that there will be a virtual meeting with the County's Legislative Delegation on Thursday, December 17, 2020, from 8-9:00 AM. Heather will send out the meeting invite.

*Administration Phones*

Gary informed Board members that the employees working in Health Administration received 36,000 incoming calls during the month of November, with about eight staff responding to the majority of the calls for COVID-19 test results.

*Royal DeLegge Retirement*

Gary informed Board members that the work has begun to replace Royal DeLegge, Environmental Health Director, who announced his retirement for December 15, 2020. Royal has worked for the department for over 20 years in his position and Gary will be conducting interviews to select a new Director for the EH Division. Royal thanked the Board of Health and department colleagues for the support he has received.

**XCEL FITNESS APPEAL:**

Russ reminded Board members Councilmember Bradshaw, Kalina Duncan, Michele Corigliano, and Mayor Dahle served as the review committee in the matter of XSF Holdings, LLC dba XCEL Fitness appeal and reviewed the case file. Ryan Lambert, Deputy District Attorney, presented to the Board a draft final order, "In the Matter of the Review of the Chief Hearing Officer's Order on the Departmental Appeal," and asked committee members to discuss the review process. Michele Corigliano and Councilmember Bradshaw informed Board members that the committee reviewed all of the documents included in the case file and make the recommendation to uphold the Chief Hearing Officer's final order, as drafted.

Russ asked if there was a motion to approve the draft order. *The motion was made by Councilmember Bradshaw, seconded by Michele Corigliano, to approve the Board Final Order.* The motion passed unanimously, showing that all Board members present voted “Aye.”

For more detailed information, please see the hardcopy of the signed Board Final Order and case file included in the Board of Health meeting file folder.

**EQAC NOMINATIONS:**

Royal DeLegge, Environmental Health Director, asked the Board to approve the reappointment of Catherine Burns and Linda Johnson to the Environmental Quality Advisory Commission (EQAC) for an additional three-year term. Russ Booth asked if there was a motion to approve the EQAC nominations. *The motion was made by Scott Brown, seconded by Dr. William Cosgrove, to approve the EQAC nominations.* The motion passed unanimously, showing that all Board members present voted “Aye.”

For more detailed information, please see the hardcopy of the information included in the Board of Health meeting file folder.

**HEALTH ACCESS PROJECT:**

Jessie Oyler, Health Access Project Director, presented the 2020 Health Access Project (HAP) Annual Report through a PowerPoint presentation. Slides included:

- Mission Statement
- HAP Staffing
- Budget
- Volunteer Provider Network
- Partners
- Qualification of HAP Services
- Case Management
- Case Management (Slide 2)
- Case Management (Slide 3)
- Outreach & Enrollment Program
- Certified Application Counselors (CAC)
- Data Collection
- HAP Clients Demographics
- HAP Clients Demographics (Slide 2)
- Outcome Data Since HAP Began in 2002
- HAP & Oral Health Care Services
- Our Success
- Contact Info

Russ asked if there was a motion to approve the 2021 HAP contract. *The motion was made by Rylee Curtis, seconded by Dr. Dorothea Verbrugge, to approve the 2021 HAP contract.* The motion passed showing all Board members present voted “Aye.”

For more detailed information, please see the hardcopy of the presentation and annual report included in the Board of Health meeting file folder.

**BUDGET UPDATE:**

Zachary Stovall, Fiscal Manager, presented a Health Department financial update with a PowerPoint presentation. Slides included:

- 2020 Financial Projection (October)
- 2020 COVID Detail Projection

Zach informed the Board that the 2021 budget was adopted by the County Council and this includes the additional CARES funding to be managed by the Health Department in 2021.

For more detailed information, please see the hardcopy of the presentation included in the Board of Health meeting file folder.

**COVID-19 UPDATE:**

Dagmar Vitek, Deputy Director, stated that currently the department is averaging 1,000-1,400 cases a day with a positivity rate averaging 23% in the hotspots being monitored, and hospitals are reporting 81% ICU capacity. She informed the Board that testing was suspended during the Thanksgiving Holiday and logistics staff worked during the break to move the testing location to the overflow parking lot of the Maverik Center, which will be the permanent site moving forward and the branch is preparing to transition to offer rapid testing at this location Monday – Saturday. The FDA will be working this month to issue an emergency use authorization for COVID-19 vaccines from Pfizer and Moderna and approve a tiered levels prioritization list for vaccine distribution. Dagmar also informed the Board that there are currently three hospitalizations from seasonal flu.

Gary informed Board members that the department continues to meet weekly with school districts and address policy issues focused on schools and there is discussion regarding expanded rapid testing for schools' students and personnel. He stated that these weekly meetings have strengthened the relationship between the department and school districts, and it has been a successful way to share concerns and figure out ways to address them.

Dr. William Cosgrove asked Board members if they would be willing to make a formal support position of the Advisory Committee on Immunization Practices (ACIP) recommendations for the COVID-19 vaccine. It was determined that since the item was not noticed on the agenda the Board could not make a formal recommendation of support and the Board decided that this would be an action agenda item at the December 17, 2020, legislative meeting.

Russ Booth adjourned the meeting at approximately 8:56 AM.