

DATE TUESDAY MARCH 8, 2016

MEETING OF THE BOARD OF TRUSTEES OF THE  
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT  
GOVERNMENT CENTER, ROOM N1-110  
March 8, 2016  
[4:34:29 PM](#)

TRUSTEES  
PRESENT: RICHARD SNELGROVE  
ARLYN BRADSHAW  
AIMEE WINDER NEWTON  
STEVEN DEBRY  
MAX BURDICK  
JENNIFER WILSON, Chair

TRUSTEES  
EXCUSED: JIM BRADLEY  
MICHAEL JENSEN  
SAM GRANATO

OTHERS IN ATTENDANCE: BEN MCADAMS, MAYOR  
SIM GILL, DISTRICT ATTORNEY  
By: RALPH CHAMNESS, DEPUTY DISTRICT ATTORNEY  
JASON ROSE, LEGAL COUNSEL, COUNCIL OFFICE  
SHERRIE SWENSEN, COUNTY CLERK  
By: LINDA DUFFY & NICHOLE WATT, DEPUTY CLERKS

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Trustee Jennifer Wilson, Chair, presided.

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Liability Insurance for Municipal Services District

**Mr. Jeff Rowley**, Risk Manager, District Attorney’s Office, stated the Municipal Services District (MSD) needs to purchase two insurance policies; one is an error and omissions policy to protect the board of trustees for claims alleging losses due to decisions and the second would be a general liability insurance policy. He reviewed various insurance premium options and ultimately recommended purchasing a \$5 million policy through Utah Local Governments Trust. The premium would be \$2,665 and there would be a \$5,000 deductible.

Trustee Bradshaw, seconded by Trustee DeBry, moved to approve the recommendation to purchase liability insurance through Utah Local Governments Trust. The motion passed unanimously, showing that all Trustees present vote “Aye.”



Municipal Services District Financial System Update

**Mr. Jared Steffey**, Fiscal Manager, Mayor’s Office, stated the Municipal Services District (MSD) can continue to use PeopleSoft for its finances as long as it maintains its own general ledger and Comprehensive Annual Financial Report (CAFFER).



Update on Township and Metro Services Executive Position

**Ms. Kimberly Barnett**, General Manager, Municipal Services District, stated the township and metro services executive position was posted on the Human Resources website and received a good response. A selection committee is being put together that will include the community. At the Municipal Services District (MSD) advisory committee meeting, Kumar Shah, Mt. Olympus Community Council member, was nominated to sit on the selection committee. Lori Bays, Deputy Mayor, is finalizing the selection committee.



Budget Adjustments

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following interim budget adjustment request:

*Public Works Department*

Requests an interim budget adjustment of \$140,000 to make improvements at Valley Center Park, \$70,000 of which will come from the Community Development Block Grant provided by the Office of Regional Development. The remaining \$70,000 will be a match from Municipal Services.

Trustee Bradshaw, seconded by Trustee Burdick, moved to approve the budget adjustment. The motion passed unanimously, showing that all Trustees present voted “Aye.”



Disclosure Forms

Mr. Sam Granato, Trustee, Municipal Services District, submitted a Disclosure of Private Business Interest form advising the Board of Trustees that he is the president of Frank Granato Imports and the owner/operator of three delis.



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Ms. Jennifer Wilson, Trustee, Municipal Services District, submitted a Disclosure of Private Business Interest form advising the Board of Trustees that she is the owner of We Aspired Productions, LLC.

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Mr. Arlyn Bradshaw, Trustee, Municipal Services District, submitted a Disclosure of Private Business Interests form advising the Board of Trustees that he is the executive director of Best Friends Animal Society of Utah, which is a coalition partner with Salt Lake County Animal Services in various capacities.

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Ms. Leslie Reberg, Senior Policy Advisor, Council Office, submitted a Disclosure of Private Business Interests form advising the Board of Trustees that she is a commissioner of the Pete Suazo Utah Athletic Commission.

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Mr. Randy Allen, Interim Municipal Services District Fiscal Administrator, submitted a Disclosure of Private Business Interests form advising the Board of Trustees that he is the owner of FORTE Professional providing consulting services.

Trustee Bradshaw, seconded by Trustee Burdick, moved to accept the disclosure forms and make them a matter of record. The motion passed unanimously, showing that all Trustees present voted "Aye."

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Appointment

The Board of Trustees reviewed the appointment of Randy Allen as the Interim Municipal Services District Fiscal Administrator.

Trustee Bradshaw, seconded by Trustee Burdick, moved to approve the appointment. The motion passed unanimously, showing that all Trustees present voted "Aye."

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THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting was adjourned at [4:42:51 PM](#)

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SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
Deputy Clerk

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CHAIR, MUNICIPAL SERVICES DISTRICT

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