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REQUEST FOR INTERIM/JUNE/YEAR-END BUDGET ADJUSTMENT

Executive Summary	
Reference No: 560000_01	For Fiscal Year: 2016
Requesting Organization: 56000000 MUNICIPAL SERVICE	Date of Request: 20-Jun-16
Budget Adjust Type(s): Existing Capital Project	One Time Change (Y or N): Y
	If No, next year's impact: \$0
	Net FTE Change: 0.00
Description and Justification:	
Magna Mantle Park - Parking Lot: The parking lot is needing a new asphalt overlay due to age and condition. Parks & Recreation has begun a project (PAR16MMPK02, approved for 2016) to repair the parking lot and has discovered that the cost of the project is greater than the original estimate. In order to complete the project as originally intended, additional funds are needed. Parks & Recreation requests a funding transfer from another 2016 Magna Mantle Park project that has available budget; no new County dollars are requested.	

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	230 MUNICIPAL SERVICE DISTRICT FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director:		Date:	6/30/16
Dept. or Elected Fiscal Mgr:		Date:	7/5/16
Dept. Dir. or Elected Official:		Date:	7-5-16
Facilities Division Director: <small>(Capital Projects Only)</small>		Date:	7-5-16
Chief Financial Officer:		Date:	7-5-16
	Approve		
Mayor or Designee:	Approve	Date:	
Council Action:		Date:	

Approve

Budget Adjustment Detail

Budget Year: 2016 * **Requesting Department:** 5600000 MUNICIPAL SERVICES CAPITAL IMP
Budget Period: Year-End * **Req Item No:** 560000_01 * **Adjustment Title:** Magna Mantle Park - Parking Lot
Adjustment Type(s): Existing Capital Project

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
230	050	5600000100	607010		PAR16MMPK02	7,000
230	050	5600000100	607010		PAR16MMPK01	(7,000)

TOTAL EXPENDITURE CHANGE: \$0

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUE CHANGE: \$0

Balance Sheet String(s): Bal sheet strings only required for Proprietary Fund adjustments; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT	
		BAL_SHT	
		BAL_SHT	

TOTAL BALANCE SHEET CHANGE: \$0

* **One Time Change (Y or N):** Y **No. of New FTEs:** 0.00 (2)
If No, next year's impact: _____ **No. of New Time Limited FTEs:** 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)

The parking lot is needing a new asphalt overlay due to age and condition. Parks & Recreation has begun a project (PAR16MMPK02, approved for 2016) to repair the parking lot and has discovered that the cost of the project is greater than the original estimate. In order to complete the project as originally intended, additional funds are needed. Parks & Recreation requests a funding transfer from another 2016 Magna Mantle Park project that has available budget; no new County dollars are requested.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Commitment Control Budget Details

Business Unit	Ledger Group	Fund	Agency	Dept	Account	Bud Ref	Project	Budget Period
SLC01	SL_CAP_APP	230	050	5600000000	000001	2016	PAR16MMPK01	2016

Display Chart

Ledger Amounts

Budget:	15,000.00 USD			Max Rows 100
Expense:	0.00 USD			Attributes
Encumbrance:	6,715.00 USD			Parent / Children
Pre-Encumbrance:	0.00 USD			Associated Budgets

Associate Revenue 0.00 USD

Available Budget

Without Tolerance	9,285.00 USD	Percent (61.9%)	Forecasts
With Tolerance	9,285.00 USD	Percent (61.9%)	

Budget Exceptions

Exception Errors 0 Exception Warnings 0 Budget Exceptions

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Commitment Control Budget Details

Business Unit	Ledger Group	Fund	Agency	Dept	Account	Bud Ref	Project	Budget Period
SLC01	SL_CAP_APP	230	050	5600000000	000001	2010	PAR16MMPK02	2016

Display Chart

Ledger Amounts

				Max
Budget:	10,000.00	USD		100
Expense:	0.00	USD		
Encumbrance:	0.00	USD		
Pre-Encumbrance:	0.00	USD		

Associate Revenue 0.00 USD

Available Budget

Without Tolerance	10,000.00	USD	Percent (100%)	Forecasts
With Tolerance	10,000.00	USD	Percent (100%)	

Budget Exceptions

Exception Errors	0	Exception Warnings	0	Budget Exceptions
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REQUEST FOR INTERIM/JUNE/YEAR-END BUDGET ADJUSTMENT

Executive Summary

Reference No: 560000IA02 *YE02* For Fiscal Year: **2016**
 Requesting Organization: 56000000 MUNICIPAL SERVICE Date of Request: 15-Jul-16
 Budget Adjust Type(s): Existing Capital Project One Time Change (Y or N): Y
 Technical If No, next year's impact: \$0
 Net FTE Change: 0.00

Description and Justification:

UPDES Stormwater Monitoring: Project EFCMC150001, UPDES Stormwater Monitoring, had \$8,857 funding remaining at the end of 2015. In nDeavor, \$2,043 was submitted to be carried forward into 2016. However, the project did not get listed on the 2016 capital project list. After the true-up, \$8,857 needs to be added to the 2016 project budget. Mayor Finance asked that this true-up be processed as a separate budget adjustment.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	230 MUNICIPAL SERVICE DISTRICT FUND
Fund Impact (Budgetary)	(\$8,857)
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	(\$8,857)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
5600000200 CARRY FORWARD MUN SVCS CAP PROJECTS	0	8,857	0	8,857
TOTALS	0	8,857	0	8,857

Approvals

Division Director:  Date: 7/15/16

Dept. or Elected Fiscal Mgr:  Date: 7/18/2016

Dept. Dir. or Elected Official:  Date: 19 July 2016

Facilities Division Director: _____ Date: _____
(Capital Projects Only)

Chief Financial Officer:  Date: 7/27/16
 Approve

Mayor or Designee: _____ Date: _____
 Approve

Council Action: _____ Date: _____
 Approve

Budget Adjustment Detail

Budget Year: 2016 *** Requesting Department:** 56000000 MUNICIPAL SERVICES CAPITAL IMP
Budget Period: Year-End *** Req Item No:** 5600001A02 *** Adjustment Title:** UPDES Stormwater Monitoring
Adjustment Type(s): Existing Capital Project YE02 Technical

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
230	050	5600000200	631015		EFCMC150001	8,857
TOTAL EXPENDITURE CHANGE:						\$8,857

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
TOTAL REVENUE CHANGE:						\$0

Balance Sheet String(s): Bal sheet strings only required for Proprietary Fund adjustments; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT	
		BAL_SHT	
		BAL_SHT	
TOTAL BALANCE SHEET CHANGE:			\$0

*** One Time Change (Y or N):** Y **No. of New FTEs:** 0.00 (2)
If No, next year's impact: _____ **No. of New Time Limited FTEs:** 0.00 (2)
No. of Transferred FTEs: 0.00 (2)
No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

Project EFCMC150001, UPDES Stormwater Monitoring, had \$8,857 funding remaining at the end of 2015. In nDeavor, \$2,043 was submitted to be carried forward into 2016. However, the project did not get listed on the 2016 capital project list. After the true-up, \$8,857 needs to be added to the 2016 project budget. Mayor Finance asked that this true-up be processed as a separate budget adjustment.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

EFCMC150001	
UPDES Stormwater Monitoring	
2015 New Funds	\$20,000.00
2015 Budget Adjutment	\$12,000.00
2015 Expenses	-\$23,142.86
2015 Encumbrance	\$0.00
2015 Remaining Budget	\$8,857.14
2015 Carry Forward Amount	\$2,043.00
2015 True-up Amount	\$6,814.14
2014 Budget Available	\$8,857.14
New funding 2016	\$25,000.00
2016 Budget Available	\$33,857.14
2016 Exenses	\$0.00
2016 Encumbrances	\$0.00
Remaining Budget	\$33,857.14

Carry forward was not processed.