


## Municipal Services District (MSD): MSD Board of Trustees Agenda Item Request Form

Date Received (office use)	
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<b>Date of Request</b>	March 3, 2016
<b>Requesting Staff Member</b>	Kimi Barnett
<b>Requested Council Date</b>	March 8, 2016
<b>Topic/Discussion Title</b>	Advice and Consent of Randy Allen as MSD Fiscal Administrator.
<b>Description</b>	If approved at your March 8 <sup>th</sup> , 2016 meeting, Mr. Allen will work with the MSD Board of Trustees and MSD Advisory Board on all fiscal matters related to the District.
<b>Requested Action<sup>1</sup></b>	Advice and consent
<b>Presenter(s)</b>	Kimi Barnett
<b>Time Needed<sup>2</sup></b>	5 minutes
<b>Time Sensitive<sup>3</sup></b>	
<b>Specific Time(s)<sup>4</sup></b>	
<b>Contact Name &amp; Phone</b>	Kimi ext. 8-7007
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

MSD General Manager approval:

<sup>1</sup> What you will ask the MSD Board of Trustees to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

<sup>2</sup> Assumed to be 10 minutes unless otherwise specified.

<sup>3</sup> Urgency that the topic to scheduled on the requested date.

<sup>4</sup> If important to schedule at a specific time, list a few preferred times.



**Ben McAdams**  
Salt Lake County Mayor

**Nichole Dunn**  
Deputy Mayor &  
Chief Administrative Officer

March 2<sup>nd</sup>, 2016

Jenny Wilson, Chair  
Municipal Services District Board of Trustees  
2001 South State Street, N2-800  
SLC, Utah 84114

Dear Chairperson Wilson,

With the advice and consent of the Municipal Services District Board of Trustees, I'm recommending Randy Allen serve as the interim Municipal Services District (MSD) Fiscal Administrator.

If approved at your March 8<sup>th</sup>, 2016 meeting, Mr. Allen will work with the MSD Board of Trustees and MSD Advisory Board on all fiscal matters related to the District.

Thank you for your service to the MSD Board of Trustees during its historic first year and please let me know if you have any questions.

Ben McAdams  
Mayor, Salt Lake County