

**REQUEST FOR INTERIM/JUNE/YEAR-END BUDGET ADJUSTMENT**

**Executive Summary**

<b>Reference No:</b> 502000	<b>For Fiscal Year:</b> 2016
<b>Requesting Organization:</b> 50200000 MUNICIPAL SERVICE	<b>Date of Request:</b> 24-Feb-16
<b>Budget Adjust Type(s):</b> Existing Capital Project	<b>One Time Change (Y or N):</b> Y
	<b>If No, next year's impact:</b> \$0
	<b>Net FTE Change:</b> 0.00

**Description and Justification:**

Valley Center Park: Municipal Services District, in coordination with Parks and Recreation and the Office of Regional Development is doing improvements at Valley Center Park including: Playground Equipment, Drinking Founain, Security Lighting, Restroom Improvements, Picnic Benches, and Community Event Electrical Service. \$70,000 will come from the Community Development Block Grant provided by Regional Development. The remaining \$70,000 will be a match from Municipal Services. Total Project Costs are budgeted at \$140,000. Breakdown of the Municipal Service Funds is as follows: \$43,000 was submitted by Parks and Rec in the 5600 Capital Projects budget as part of the 2016 budget process; \$27,000 is being transferred from Municipal Services Stat and General to cover the remaining match. Parks and Recreation will be coordinating all of the work performed at the park.

**Fund Impact**

SUMMARY OF FUND IMPACT BY FUND	
<b>FUND:</b>	230 MUNICIPAL SERVICE DISTRICT FUND
<b>Fund Impact (Budgetary)</b>	\$0
<b>Fund Impact (Transfers)</b>	\$0
<b>TOTAL FUND IMPACT</b>	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
5020000100 MUNICIPAL SVCS ADMINISTRATION	0	(27,000)	0	(27,000)
5600000100 NEW MUN SVCS CAP PROJECTS	70,000	97,000	0	27,000
<b>TOTALS</b>	<b>70,000</b>	<b>70,000</b>	<b>0</b>	<b>0</b>

**Approvals**

**Division Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Dept. or Elected Fiscal Mgr:**  \_\_\_\_\_ **Date:** 2-24-16

**Dept. Dir. or Elected Official:**  \_\_\_\_\_ **Date:** 2/24/16

**Facilities Division Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*(Capital Projects Only)*

**Chief Financial Officer:**  \_\_\_\_\_ **Date:** 3/2/16  
Approve

**Mayor or Designee:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Approve

**Council Action:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Approve

## Budget Adjustment Detail

Budget Year: 2016 \* Requesting Department: 50200000 MUNICIPAL SERVICES DISTRICT-STAT AN

Budget Period: Pre-June Interim \* Req Item No: 502000IA01 \* Adjustment Title: Valley Center Park

Adjustment Type(s): Existing Capital Project

**Expense Budget String(s):**

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
230	050	5020000100	639025			(27,000)
230	050	5600000100	607015		PAR16VCPK01	97,000
<b>TOTAL EXPENDITURE CHANGE:</b>						<b>\$70,000</b>

**Revenue Budget String(s):**

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
230	050	5600000100	431160		PAR16VCPK01	70,000
<b>TOTAL REVENUE CHANGE:</b>						<b>\$70,000</b>

**Balance Sheet String(s):**  Bal sheet strings only required for Proprietary Fund adjustments; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
<i>(Enter PS Balance Sheet Account here.)</i>			
<b>TOTAL BALANCE SHEET CHANGE:</b>			<b>\$0</b>

\* One Time Change (Y or N): Y  
 If No, next year's impact: \_\_\_\_\_

No. of New FTEs: 0.00 (2)  
 No. of New Time Limited FTEs: 0.00 (2)  
 No. of Transferred FTEs: 0.00 (2)  
 No. of Other FTEs: 0.00 (2)

**Fund Balance Transfers:**

From Fund	From Dept ID	To Fund	To Dept ID	Amount

**Description and justification: (Attach additional pages as needed.)\***

Municipal Services District, in coordination with Parks and Recreation and the Office of Regional Development is doing improvements at Valley Center Park including: Playground Equipment, Drinking Founain, Security Lighting, Restroom Improvements, Picnic Benches, and Community Event Electrical Service. \$70,000 will come from the Community Development Block Grant provided by Regional Development. The remaining \$70,000 will be a match from Municipal Services. Total Project Costs are budgeted at \$140,000. Breakdown of the Municipal Service Funds is as follows: \$43,000 was submitted by Parks and Rec in the 5600 Capital Projects budget as part of the 2016 budget process; \$27,000 is being transferred from Municipal Services Stat and General to cover the remaining match. Parks and Recreation will be coordinating all of the work performed at the park.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.